

Receiving your award and ordering regalia - Postgraduate Certificate

NMIT Student number	
Name	

Attending a graduation ceremony

Will you be attending a graduation ceremony? Yes No

If yes, please order your regalia. If no, please go to the In absentia section.

Order your regalia

Gown size Select the measurement nearest to your height. Replacement cost \$445.00	\$35
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- | | |
|--|--|
| <input type="checkbox"/> 158 cm (5 foot, 2 inches) or less | <input type="checkbox"/> 178 cm (5 foot, 10 inches) |
| <input type="checkbox"/> 163 cm (5 foot, 4 inches) | <input type="checkbox"/> 183 cm (6 foot) |
| <input type="checkbox"/> 168 cm (5 foot, 6 inches) | <input type="checkbox"/> 188 cm (6 foot, 2 inches) |
| <input type="checkbox"/> 173 cm (5 foot, 8 inches) | <input type="checkbox"/> Over 188 cm (over 6 foot, 2 inches) |

Stole Replacement cost \$40.00	\$10
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Hood Replacement cost \$165.00	\$20
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Trencher size (optional) Select your size by measuring your head from just above the eyebrows right round to the back of your head. Replacement cost \$100.00	\$20
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- | | |
|--------------------------------|--------------------------------|
| <input type="checkbox"/> 53 cm | <input type="checkbox"/> 59 cm |
| <input type="checkbox"/> 54 cm | <input type="checkbox"/> 60 cm |
| <input type="checkbox"/> 55 cm | <input type="checkbox"/> 61 cm |
| <input type="checkbox"/> 56 cm | <input type="checkbox"/> 62 cm |
| <input type="checkbox"/> 57 cm | <input type="checkbox"/> 63 cm |
| <input type="checkbox"/> 58 cm | <input type="checkbox"/> None |

If you have a previous degree you can choose to wear regalia appropriate to your previous institute.

- I wish to wear NMIT regalia
- I wish to wear regalia appropriate to my previous degree (please state below)

Name of previous degree

Name of previous education institute

Total hire fee	\$65 OR \$85 with optional trencher
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Please note:

You must return your regalia by 6.00 pm on the day of the ceremony. If it is returned wet or damaged you may incur extra costs. You are responsible for the return of your regalia, you will be liable for the full replacement cost for failure to do so. You accept these conditions by submitting the form. [We will email you an invoice once we have received your form.](#)

Don't worry if you are unable to attend and you advise us before the ceremony, or if it is cancelled, we will provide you with a full refund. [How do I get a regalia refund?](#)

In absentia

Choose one of the following options, Collect, Post or Courier.

How would you like to receive your award? Collect Post Courier

If you choose Collect, you need to advise if you are picking up your award personally or would like to authorise someone else to do so. Please tell us who by entering their name in the box provided.

Will you personally collect your award? Yes No

Name of authorised person to pick up on your behalf.

If you choose Post as your method, please provide your address in the box provided.

If you choose Courier as your method, the courier fee within New Zealand is \$10.00. Please pay [now](#). To courier your award outside New Zealand, please email your address to enrolments@nmit.ac.nz for charges.

How to submit your form

1. By email: Save this form and email as an attachment to enrolments@nmit.ac.nz.
2. In person: Nelson Campus - Ākonga Welcome Hub (A Block, 322 Hardy Street), Richmond Campus Reception, Marlborough Campus Reception.